



**Warehouse Inventory Clerk  
1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Shift Opening.  
Must be open to any shift  
Starting at \$17/hour / Tracy, CA**

**DHL Supply Chain** is North America's leading supply chain manager specializing in a wide range of warehousing services. We have exciting opportunities at our Tracy, CA site.

**Responsible for** maintaining inventory accuracy by verifying all inbound and outbound orders. Insure that inventory entries and adjustments are reflected accurately in the warehouse management system. Maintain inventory records. Perform daily inventory management procedures and duties. Coordinate physical inventory procedures and adjust system as necessary. Follow procedures to accurately adjust inventory for over/short, defective, and damaged product. Perform routine clerical assignments including filing invoices and maintaining records. Perform additional duties as assigned.

Candidates must successfully pass a criminal background and drug screen process.  
Must be safety & quality conscious.

We have great pay, benefits & a great working environment. EOE.

**For immediate consideration, please send your resume to:**  
[Myla.SabanaIRomero@DHL.com](mailto:Myla.SabanaIRomero@DHL.com)