

TRACY (CA) CHAMBER OF COMMERCE

Position: President/CEO

Salary: \$55,000-\$65,000 + Bonus

Benefits: Medical Insurance, Dental Insurance, Vision Insurance, Life Insurance, Professional Development, Mileage Reimbursement, Vacation, Sick Days, Paid Holidays

Chamber Membership: 500

Chamber Budget: \$300,000

Total Number of Staff: 2 FT 1PT

Population of Area Served: 88,000

Position Summary: Although responsible to the Board of Directors, the President/CEO will report directly to its Executive Committee, and will provide leadership for all the activities of the organization. The President/CEO represents the Chamber as spokesperson with varied constituents. The Tracy Chamber is seeking a proven and successful executive to lead this organization, and all its programs, while guiding it into the future with integrity, innovation, collaboration and vision.

Key Qualifications & Requirements:

- Coordinate Chamber membership and retention.
- Strong entrepreneurial and visionary leader, with a high level of energy and initiative, combined with dedication to the mission of the organization
- Demonstrated ability to develop and execute strategic business or political strategies and manage the tactical execution to achieve results.
- Politically astute and culturally sensitive, with the ability to navigate complicated political structures.
- Experienced and diplomatic team leader, with sound judgement, and ability to attract and motivate large groups of volunteers.
- Proven financial management at the organization level.
- Exceptional interpersonal skills, and highly developed writing, and speaking skills.
- Media experience is essential.
- Demonstrated experience with current technology, including online tools and social media.
- Have local knowledge of the Tracy community.
- Available to work occasional evenings and weekends.

Other Skills and Abilities:

- Ready to listen to, manage, and assimilate the diverse needs of multiple stake holders.
- Ability to adapt to a rapidly changing environment.
- Skilled at prioritization and working under pressure.

Education: A bachelor's degree is strongly preferred.

Experience/Requirements:

A minimum of 3 years of Executive/Senior level management experience which could include private industry, trade associations, economic development and/or related public sector or not-for-profit organizations.

Contact: Please submit resume and cover letter to: mvalenzuela@tracychamber.org