



10AM – 8PM

# Festival Vendor Application

Company/Organization \_\_\_\_\_

Culture Representing: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Street/Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (Day) \_\_\_\_\_ E-mail \_\_\_\_\_

California Resale License # \_\_\_\_\_ Federal ID Number \_\_\_\_\_

**Important Vendor Information:** Full Payment **must be received** along with application in order to be considered for approval. All applications received with no payment **will not be reviewed until payment is submitted**. Vendors must provide their OWN Tent, tables, chairs. **No electricity will be provided, must provide own generator.**

**Please check your Vendor Type:**

Tracy Chamber of Commerce Members will receive a discount on their booth space rental.

All vendors must submit merchandise photos, set-up photos and menus if applicable.

- Commercial Vendors **10x10 SPACE** \$275 / \$225 TCOC member
- Food Vendor **10x10** \$275 / \$225 TCOC member  
(Health Permit Included)
- Craft Vendor **10x10 SPACE (handmade items)** \$200 / \$150 TCOC member
- Non-Profit **10x10 SPACE** \$100
- Cultural Craft / Demonstration (no sales) FREE/ Limited space
- Corner booth requested \$50.00

Please list **ALL** items you are requesting to sell/display at your booth. All items must be approved.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Payment Information:** Check # \_\_\_\_\_ Cash \_\_\_\_\_ Credit \_\_\_\_\_ Visa /MC/ Amex

Payment Amount: \_\_\_\_\_

Credit Card # \_\_\_\_\_ Expires: \_\_\_\_/\_\_\_\_/\_\_\_\_ Zip Code \_\_\_\_\_

Name on Card \_\_\_\_\_

Signature \_\_\_\_\_

*By signing this authorization form, you agree to abide by the rules set forth by the Tracy Chamber of Commerce and the San Joaquin County Health Department.*

## **Festival Rules, Policies & General Information**

Vendors **MUST READ** through Festival Rules and **INITIAL** after each policy read, to confirm the understanding of all terms & conditions.

### **Acceptance**

- ◆ **Application DEADLINE is August 29, 2019 but we will be accepting applications until all booth spaces are filled.** Applications received after the deadline will be reviewed on a first-come first-serve basis. Applicants **are not automatically accepted.**
- ◆ Acceptance is at the discretion of the Festival Manager and is based on product category, full payment, and receipt of all documents *within 10 days of notification of acceptance.* Non-compliance will result in cancellation of your acceptance.
- ◆ **The One World Cultural Festival reserves the right to reject any applicant.**
- ◆ **The Festival will not accept any checks after August 29, 2019. Thereafter, payment must be made in cash, by credit card (Master card or Visa), or a certified cashiers check. Failure to pay by this date will result in being placed on a waiting list and possibly losing your booth space to another applicant.**
- ◆ Assignment of any available space(s) through cancellation or no-shows will be left to the discretion of the Festival Manager.
- ◆ All applicants must provide one or more color pictures of the featured merchandise. All submitted materials become property of the Tracy Chamber - Please do not send originals.
- ◆ Please list all items you plan on either cooking or displaying in your booth, on Pg 1 of the application. **All items must be approved. Additions to this list must be submitted in writing by August 29<sup>th</sup>. Failure to do so may result in removal of unapproved items from booth or expulsion from Festival.**

\*Vendor Initials \_\_\_\_\_

### **Food Vendors**

- ◆ **Food Vendor spaces include an enclosed tent with screens, and must be Flame Retardant.**
- ◆ Food Vendors are **required** to leave their designated spaces clean and clear of **ALL garbage & debris.**
- ◆ Vendors are required to transport & dispose of all garbage, at designated dumpsters prior to their departure.

### **Booths/Tents**

- ◆ All booths/tents measure 10' x 10' and are of canvas construction.
- ◆ Tents rented through the festival include a canopy and three multi-purpose sides unless otherwise directed.
- ◆ End booths and side BBQ spaces are limited and will be sold on a first come first serve basis. Side spaces for BBQ's are limited to food vendors only and must be no larger than 3' in diameter
- ◆ If set-up, rig, or trailer is **larger than 10' X 10' end-to-end, vendor will be required to pay for 2 booth spaces.**
- ◆ The Festival will limit the number of exhibitors/vendors per category and reserves the right to control repetition or duplication of items being sold. Exclusivity is not guaranteed to vendors.
- ◆ All Applicants are **REQUIRED to provide a Fire Extinguisher on-site rated 2A:10BC or better. For commercial cooking BBQ/fryers must provide a 40B rated extinguisher. Failure to do so may result in expulsion from the festival.**

\*Vendor Initials \_\_\_\_\_

### **Insurance and liability**

- ◆ All participants are required by the City of Tracy to provide a Certificate of Insurance for \$1,000,000 to the Festival, naming the **City of Tracy** and the **Tracy Chamber of Commerce** as additional insured.
- ◆ If necessary, you can purchase a Certificate of Insurance from any local insurance agent or by visiting the following websites: [www.actinspro.com](http://www.actinspro.com) [www.dhcins.com](http://www.dhcins.com) [www.csivoerage.com](http://www.csivoerage.com) .All permits, licenses, Insurance, and other forms must be received by the Chamber **no later than August 29th, 2019.**
- ◆ **Tracy Chamber of Commerce and City of Tracy are not liable for any damaged or stolen property during this event.**

\*Vendor Initials \_\_\_\_\_

### **Cancellations**

- ◆ Cancellations made prior to **August 29th** will receive a full refund. Vendor cancellations received after **August 29th, and Vendors expelled from the Festival**, are not be eligible for a refund. **NO REFUNDS ISSUED** in case Festival is interrupted by Rain or any act of GOD, out of our control.

\*Vendor Initials \_\_\_\_\_

### ***Please send completed application to:***

Tracy Chamber of Commerce  
Attn: 2019 One World Festival Committee  
223 E. 10<sup>th</sup> Street Tracy, CA 95376

Phone: (209) 835-2131  
Fax: (209) 833-9526  
Email: [info@tracychamber.org](mailto:info@tracychamber.org)